



**REPUBLIC OF SERBIA  
MINISTRY OF DEFENCE  
MILITARY ACADEMY**



**INTERNATIONAL CONFERENCE**

***REQUIRED KNOWLEDGE  
OF THE OFFICERS OF THE SERBIAN ARMED FORCES - REKOFSA  
2010 - 2020***

**3<sup>rd</sup> and 4<sup>th</sup> December 2009  
Belgrade**

## ***GENERAL INFORMATION***

### **1. Venue and timings**

International conference "Required Knowledge of the Officers of the Serbian Armed Forces 2010 - 2020" will take place December the 3<sup>rd</sup> and the 4<sup>th</sup> 2009 in Belgrade, Republic of Serbia.

The Conference is organized by Belgrade Military Academy and Institute for Strategic Research.

### **2. Timeframe**

The final agenda of the conference will be enclosed to you as the part of the second information package by 16<sup>th</sup> of November 2009.

### **3. Transportation**

The transportation of the conference participants is entirely organized by Belgrade Military Academy. It includes the transportation from and to the airport and other transportation that fits in the agenda of the conference.

Please include the information of your departure and arrival time and other transportation information in your registration form. Person at the airport will have the "MILITARY ACADEMY" sign.

### **4. Accommodation**

Because of the limited budget we are not in the situation to cover the accommodation of all conference participants. Please provide the information about the need to assist you with accommodation expenses in the registration form.

We recommend the accommodation in one of the following hotels:

- Hotel „M“ – web address: [www.hotel-m.com](http://www.hotel-m.com)
  - single-bed room – 95 €
  - double-bed room – 125 €
- Hotel „REX“ – web address: [www.hotelrex-belgrade.com](http://www.hotelrex-belgrade.com)
  - single-bed room – 60 €
  - double-bed room – 80 €
- Hotel „Slavija LUX“ – web address: [www.slavijahotel.com](http://www.slavijahotel.com)
  - single-bed room – 102 €
  - double-bed room – 130 €

Please provide the booking information in the registration form if you want us to make hotel bookings in one of the mentioned three or any other hotel.

## 5. Catering

Breakfast is provided by the hotel as part of the accommodation. Other meals are provided by the Belgrade Military Academy. Please include any special nutrition needs in registration form.

## 6. Accreditation

Please inform us of your participation by sending us the registration form at [dekan@va.mod.gov.rs](mailto:dekan@va.mod.gov.rs). Registration forms are due 10<sup>th</sup> of November 2009.

## 7. Presentations

Due to the number of participants, all participants are kindly requested to present their papers in 10 minute presentation session, plus 5 minute discussion session.

Please send us the electronic version of your presentation at [dekan@va.mod.gov.rs](mailto:dekan@va.mod.gov.rs) by 20<sup>th</sup> of November 2009.

## 8. Technical equipment/ arrangements

For the purposes of presentation all of the standard technical equipment has been arranged. If you have any special needs, please inform us in your registration form.

## 9. Language

Official languages of the conference are English and Serbian. Simultaneous translation will be arranged.

## 10. Dress code

During the conference sessions military uniform is desirable for the officers, or jacket and tie for civilians. During the official dinner jacket and tie are desirable for all participants.

## 11. Contact

- Colonel PhD Nenad Dimitrijevic +381 11 3603 354 [dekan@va.mod.gov.rs](mailto:dekan@va.mod.gov.rs)
- Lieutenant Goran Bujisic +381 11 3603 205 [goran.bujisic@va.mod.gov.rs](mailto:goran.bujisic@va.mod.gov.rs)
- The Secretary of the Organization Board, Olivera Blagojevic +381 11 3603 070 [dekan@va.mod.gov.rs](mailto:dekan@va.mod.gov.rs)

**All participants are kindly requested to send us the registration form which is enclosed with this document**